

## **MINUTES**

### ***Montevallo City Council Work Session***

**January 10, 2022**

**5:30 p.m. at City Hall**

**Present: Mayor Rusty Nix, Council Member David King, Council Member Lelia Mitchell, Council Member Kenneth Dukes, Council Member Sonya Swords, Council Member Martha Eisenberg. Quorum present.**

**Work Session called to order at 5:30 p.m. by Mayor Nix.**

#### **Discussion of New Business Items on Agenda:**

**Request to accept Land Disturbance Permit and Land Disturbance Bond for Colonial Oaks Sub-Division in the amount of \$100,500.00 Phase 7 Addition. Questions from Council regarding adjacent Swamp and potential water runoff. (Ebenezer Swamp)**

**First reading of proposed change to Zoning Ordinance Article 23.06 landscape plans. Question about must license be current to stamp plans. Yes a current license is required.**

**Resolution declaring February 25-27 Severe Weather Preparedness Sales Tax Holiday.**

#### **Mayor Nix called for Committee Reports:**

**Council Member King called on Chief Littleton for the Police Department Report statistics for 2021 and the Total Number of Reports was 1,081. See Appendix 1.**

**Council Member King called on Chief Davis for the Fire Department Report and he gave the Total Calls for December and Total Calls for 2021. Calls were up 125 from 2020. See Appendix 2.**

**Council Member King reported Planning and Zoning will meet Thursday, January 20<sup>th</sup> at 6:00 pm in Council Chambers and is open to the public.**

**Mayor Nix called on Council Member Dukes for Sustainability. Council Member Dukes called on Kirk Hamby for Public Works Report and there was no report for Public Works. Council Member Swords asked Kirk how often the Donation Box is being picked up and he advised five days a week. Kirk reported Christmas decorations are down and next week banners would be in place.**

**Mayor Nix called on Council Member Eisenberg for Recreation, Preservation and Community Development. Council Member Eisenberg called on Shane Baugh, Parks and Recreation Department Head. Shane reported Basketball continues, tournament booking is ahead of schedule for Stephens Park. Shane expressed need for a Community Center/ Park and Recreation with Basketball Courts, Walking Track, a Multiuse Facility. Also need gravel at Stephens Park.**

**Mayor Nix called on Council Member Mitchell for reports on Education, Arts, and Outreach. Council Member Mitchell called on Savannah Kitchens, Library Director. Savannah Kitchens presented her report for the Parnell Memorial Library via Zoom. Activities are ongoing and check the website for details.**

Library Board met today at 4 p.m. and the next Board Meeting will be Monday, February 14 at 4 p.m. See Appendix 3.

Council Member Mitchell called on Olivia Gilbert, Montevallo Junior City Council (MJCC) Junior Mayor. Olivia reported on MJCC activities: Olivia reported the MJCC finished decorating the schools for the “You’re a Star” event which will take place tomorrow. Student Leadership Retreat will be held for Middle School Students this semester and they will be holding a mock city government to understand how government works. She asked Council and attendees to consider nominating a young leader in Montevallo for Super Youth Saturday to be featured on their website and social media sites.

Council Member Mitchell advised Sarah Hogan, Impact was out, and no report was provided.

Council Member Mitchell reported the Boys and Girls Club concrete floors are done and refinished interior painting completed. Hoping to have the outside of the building revamped in the future. There is a need for more lighting to be installed over the front doors when parents pick up children after dark. Josh Weeks provided the report.

**Reports Continued after Citizen Participation:**

Council Member Michell reported Montevallo Schools and University of Montevallo will be closed on Monday, January 17<sup>th</sup> for Dr. Martin Luther King Holiday. The American Village is offering Free Walking Tours January 10 – 15 from 10 a.m. – 4 p.m.

Mayor Nix called on Council Member Swords for reports on Finance, Economic Development & Tourism. Council Member Swords called on Courtney Bennett, Executive Director, Montevallo Main Street. Courtney gave the year end accomplishments of the Main Street Program and how Main Street made its Mark on Downtown in 2021 and provided numbers for the year. See Appendix 4.

Council Member Swords called on Adele Nelson, Executive Director, Montevallo Chamber of Commerce. Adele reported National Police Appreciation Day was yesterday and thanked the police department. She reported a Ribbon Cutting was held at Soul Spot Wings with the Shelby County Chamber. Mayor Nix will be the featured speaker, “State of the City Address” at the January 19<sup>th</sup> Montevallo Chamber Luncheon. New business openings coming soon: Slice Pizza and Sunrise Donuts. See Appendix 5.

Council Member Swords reported Finance Committee meeting will be January 26<sup>th</sup> meets at 5:30 pm in Council Chambers and is open to the public.

**Pledge of Allegiance**

***Montevallo City Council Meeting***

**January 10, 2022**

**6:00 p.m. at City Hall**

**Mayor Rusty Nix, Council Member David King, Council Member Lelia Mitchell, Council Member Kenneth Dukes, Council Member Sonya Swords, Council Member Martha Eisenberg. Quorum present.**

**Council Meeting called to order at 6 p.m. by Mayor Rusty Nix.**

**Approval and or corrections of the Minutes: 12.28.21** – Motion by Council Member Mitchell, second by Council Member Dukes, All Ayes, 1 Abstain Mayor Nix, Motion passed.

**Recognitions / Awards: None**

**Opportunities for Citizens to speak to the Council:**

Greg Reese 1 Brookwood Drive, Addressed Mayor and Council and asked them to please abstain from voting on Board Appointment and allow Historical Preservation Commission (Board) to make Appointment recommendations.

C.P. Pierson 1131 Oak Street spoke about Martin Luther King Day March on Monday, January 17<sup>th</sup> and advised Joseph Hampton, President of Spire Gas of Mississippi, would be guest speaker. He invited the Mayor and Council to attend. Line-up begins at 10 a.m. behind McDonald's and March begins at 10:30 a.m.

Betty Fulghum Hwy 10 addressed Mayor and Council about cars speeding on the Road in front of her residence. Loss of dogs due to speeding cars and trucks. What can be done about addressing this issue? (Can speed sign be put up from Council Member Eisenberg.) Posted limit is 20 mph. And it's not only cars but school buses. Bus speed complaint can be made to County School Bus Department.

Bob Sapp Pineview Road, Bulldog Bridge, no streetlight in area. Problems with people walking and causing problems. Break-in of cars. Harassment of residents (verbal) to homeowners from young people. Tree in ditch needs to be removed as it catches debris stopping flow of water. Eisenberg to Mr. Sapp what day and time would you like to meet – agreed, Wednesday at 10 a.m.

Steven Sears, Bridge is not the city's property. Please fix the problem.

**Committee Reports Continued Above:**

**Consent Agenda: Consideration of Bills**

Mayor Nix asked for a Motion to Pay the Bills. Council Member King made a motion to pay the bills, second by Council Member Dukes, All Ayes. Motion passed.

**Committee Reports:**

**Public Health & Safety** (Police, Fire, Code Enforcement, Housing Abatement, Planning and Zoning) – reported during City Council Meeting. – Reported during City Council Work Session.

**Sustainability** (Streets & Sanitation, Recycling, Arbor & Beautification, ValloCycle, Environmental Preservation Initiatives, and Historical Commission) – Reported during City Council Work Session.

**Recreation, Preservation and Community Development** (Parks & Recreation, Youth Athletics, Trails, Annexations) – Reported during City Council Work Session.

**Education, Arts & Outreach** (Schools, Library UM, Boys & Girls Club, American Village, Sister City Commission, Artwalk, IMPACT) – Reported during City Council Work Session and City Council Meeting.

**Finance, Economic Development & Tourism (Finance, MDCD, IDB, Chamber, Main Street) – Reported during City Council Meeting.**

**New Business:**

Request to accept Land Disturbance Permit and Land Disturbance Bond in the amount of \$100,500 for Colonial Oaks Sub- Division Phase 7 from Bryan Adams, Esplanade Communities of Florida, LLC. Case No. SN20-026. Motion to accept made by Council Member King, Second by Council Member Dukes, All Ayes. See Appendix 6.

First reading of proposed Amendment to Zoning Ordinance Article 23.06 that requires landscape plans for site development plan submittals be prepared by a State of Alabama registered Landscape Architect. Public Hearing to take place at Council Meeting on January 24, 2022. Case No. ZAM21-001 Amendment of Article 23 Zoning Ordinances of the City of Montevallo. See Appendix 7.

Resolution 01102022- 326 to declare February 25 -27, 2022, Severe Weather Preparedness Tax Holiday in the City of Montevallo per Ordinance 01142013-300 passed 01.22.2013. Motion to accept Resolution made by Council Member King, Second by Council Member Eisenberg, All Ayes. See Appendix 8.

**Old Business: None**

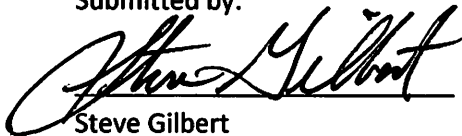
**Board Appointments:** Susan Godwin to Historical Preservation Commission. Mayor Nix asked for a Motion to accept appointment, Motion made by Council Member Eisenberg, Second by Council Member King. Dukes discussion. Four Ayes, Dukes and Mitchell Abstain. See Appendix 9.

**Other Business: None**

**Citizen Participation:** Greg Reese

There being no further business before the Council, Mayor Nix called for a Motion to Adjourn, Motion to adjourn made by Council Member Dukes, Second by Council Member Eisenberg, All Ayes. Meeting Adjourned at 6:30 p.m.

Submitted by:



Steve Gilbert  
City Clerk / Treasurer

Montevallo Police Department Stats

**APPENDIX 1**

	January-21	February-21	March-21	April-21	May-21	June-21	July-21	August-21	September-21	October-21	November-21	December-21	Total
Total Reports	79	84	78	91	64	100	105	93	101	106	90	90	1081
Criminal Cases	38	53	51	63	33	45	52	40	40	75	65	71	626
Non-Criminal	13	10	12	8	11	12	18	31	20	31	25	19	210
Traffic Accidents	8	7	12	14	8	18	22	18	16	24	17	16	180
Traffic Citations	83	144	388	311	130	206	110	198	151	125	145	274	2265
DUI Arrests	2	5	5	3	4	9	3	5	2	1	6	5	50
Public Intox Arr	4	3	3	0	4	1	5	4	2	3	2	3	34
Alias Arrests	8	4	11	7	4	4	4	6	4	6	7	9	74
Juvenile Arrests	0	0	0	0	0	2	0	0	0	1	0	0	3
Misd Arrests	27	21	14	11	5	10	15	6	9	12	6	1	137
Felony Arrests	5	7	6	11	2	4	4	1	1	2	5	0	48
Drug Related	11	12	6	15	5	3	2	3	4	1	5	3	70
Total Arrest	57	52	45	28	24	28	33	24	22	24	24	21	382
Auto Thefts	0	2	0	1	1	1	0	0	1	1	0	0	7
Burglaries	0	0	0	2	0	0	0	3	1	2	2	2	12
Auto Recoveries	1	2	0	0	0	0	0	0	0	0	0	0	3
Auto Burglaries	0	1	0	0	0	0	0	1	0	1	1	1	5
Criminal Mischief	1	4	2	0	0	0	0	1	2	2	0	0	12
DV. Related	8	10	7	7	6	16	21	5	9	16	4	6	115
Assaults	2	0	3	5	1	6	1	1	8	5	2	5	39
Fraud/Forgery	1	0	1	3	0	0	0	0	0	2	2	2	11
Harass / Reck	1	5	1	4	1	0	3	4	8	4	2	2	35
Misc. Offenses	19	9	13	10	18	24	20	18	25	20	23	19	218
Robberies	0	0	0	0	1	0	0	0	0	0	0	0	1
Thefts / Attempts	6	9	8	7	7	4	5	10	10	7	2	9	84
Suicide Attempts	0	0	0	0	0	0	0	0	0	0	0	0	0
Suicides	0	0	0	0	0	0	0	0	0	0	0	0	0
Deaths	0	0	0	0	0	0	0	0	0	0	0	0	0

**Activity Report**  
**28 December 2021 to 9 January 2022**  
**Code Enforcement**

**Full Report:**

• **Reported this period: 3**

(1) 141 Patriot Park -

(2) 1211 Highland Street -

(3) Colonial Oaks Subdivision -

• **Continued from last period: 4**

(1) 4645 Highway 22 -

(2) 1312 Ashville Road -

(3) 309 Waller Street -

(4) 152/156 Caroline Drive

• **Animal Complaints: 0**

• **Overgrown Grass and Weeds: 0**

• **Trash and/or Debris: 2**

(1) 309 Waller Street - Trash and debris strewn all over front yard. To be brought before the council on 24 January 2021.

(2) 1211 Highland Street - Leaves trash can out at the street. Inspection due.

• **Inoperable Vehicles: 1**

(1) 309 Waller Street - Inoperable vehicles, campers, ATVs, and a boat in the front yard. To be brought before the council on 24 January 2021.

• **Unsafe Structures: 0**

**Activity Report**  
**28 December 2021 to 9 January 2022**  
**Code Enforcement**

**Summary:**

- **Reported This Period: 3**
- **Continued from Last Period: 4**
  
- **Animal Complaints: 0**
- **Overgrown Grass & Weeds: 0**
- **Trash and/or Debris: 2**
- **Inoperable Vehicles: 1**
- **Unsafe Structures: 0**
- **Miscellaneous: 5**
  
- **Closed Cases: 0**
- **Total Active Cases: 7**
- **Total Cases for the year: 3**

**Activity Report**  
**28 December 2021 to 9 January 2022**  
**Code Enforcement**

• **Miscellaneous:** 5

(1) 4645 Highway 22 - Camper use as residence - second notice sent. Has until 16 January 2022 to vacate.

(2) 141 Patriot Park - Construction crews are leaving mud in the street - I contacted Shelby County Land Development, who is in charge of the construction.

(3) 1312 Ashville Road - Parking and storing commercial vehicles in a residential area. - After he received the 2nd notice, Mr. Carpenter requested a hearing before the city council. Date for hearing is 24 January 2022.

(4) 152/156 Caroline Drive - Using campers as residence. Deadline for removing campers 12 January 2022.

(5) Colonial Oaks Subdivision - Construction workers leaving mud in the street and running electric wires across the street. Due for first inspection.

• **Closed Cases:** 0

• **Total Active Cases:** 7

• **Total Cases for the year:** 3





## **Montevallo Fire & Rescue Service - Brad Davis, Fire Chief**

12/15/21 - 12/31/21

### **APPENDIX 2**

EMS- 35

Lift assist- 5

Structure Fire- 1

Brush Fire- 2

Electrical Fire - 2

Vehicle Fire-

Fire Alarm - 5

MVC- 4

Fuel Spill - 1

Assist other agency-

Assist Public- 1

Total calls for second half of December-56

Total for December- 114

Total calls for 2021 per Shelby County 911- 1497 calls

Up 125 calls from last year

# Parnell Memorial Library

DECEMBER 2021

APPENDIX 3

## CITIZEN SAVINGS:

AMERICAN LIBRARY ASSOCIATION  
LIBRARY VALUE CALCULATOR



# 13,080

Items Checked Out

\*increase from newly reported ebook circulation

# 83

Phone Calls

# 149

Database searches



# 1,635

WiFi & Computer Sessions

Montevallo saved  
**\$219,974.20**  
by using the library

## PROGRAMS & SERVICES (23)

- 1 Dial-A-Story upload
- 4 Mini Music Sessions
- 4 storytimes with Mr. Mac
- 1 adult craft kit
- 1 National Literacy Day take home craft kit
- 1 Sweets & Eats event
- 1 teen Study Survival kit
- Holiday BookBox
- National Brownie Day Kits
- 5 movie days with craft kits
- 1 senior movie
- 1 Cookies with Mrs. Claus event
- Letters to Santa

# 1604

Visits to the Building

# 358

Program Participation

# 34

Community Meetings

# Parnell Memorial Library

DECEMBER 2021

- Our Sweets & Eats take home baking kits for kids are available this week, 1/10 - 1/14, while supplies last. We're making Reese's cup polar bears.
- Mini Music meets every Tuesday at 10, Family Stories with Mr. Mac meets every Wednesday at 9:15.
- The library will be closed Monday, January 17 for Martin Luther King Jr. Day.
- Our next Teen Advisory Board meeting is Tuesday, 1/18 at 6:00 pm; all middle and high school students are welcome to discuss their ideas for the library and eat free pizza.
- Our National Popcorn Day kits are available on Wednesday, 1/19, while supplies last
- Senior Movie this week on Monday, 1/24 at 2:00 pm (new time!).
- Tech Help Hour on Thursday, 1/20 at 2:00 pm.
- The library board met today at 4:00 pm.



FRIDAY NIGHTS AT THE COVE



OWL'S COVE PHOTO SPOT



WINDOW DECORATING COMPETITION

## How did we make our mark?

### APPENDIX 4

#### INVESTMENT

- Welcomed 8 new businesses to the District
- 18 new supporting members and 40 renewing members
- 2,171 volunteer hours served by 30+ volunteers
- Invited Junior Mayor to serve as Ex-Officio Board member
- Volunteer Training: 7 attended Virtual National Main Street Conference, 7 attended State Conference, and 8 attended Quarterly Training
- Donation to Elba Main Street after office fire

#### DISTRICT IMPROVEMENTS

- Completed 10 Facade Grant Projects
- 4 public hand sanitizer stations installed downtown
- Fall decorations in Bicentennial Park
- Christmas decorations downtown
- Holiday Window Decorating Competition
- Community Christmas Tree ornament fund
- Continued Veteran Banner Program
- Photo Spots at Owl's Cove Park and Post Office
- Renovation and relocation of metal sculptures to MHS Band Field

#### SPECIAL EVENTS

- Friday Nights at the Cove – 4 Events
- Bring the Festival of Tulips Downtown
- Small Business Saturday Promotional Video and Iron Bowl Watch Party hosted by Team Lehman
- Bulldog Pride Fall Sports Poster
- UM Orientation Week Event at The Art Studio
- Supporting Arts Events & Programs, including Arts Fest, Pendleton Hydrant Parade, Montevallo Main Street Players, and music during National Farmers' Market Week
- Tinglewood Festival
- Holiday Party for Volunteers and Members

#### OTHER PROJECTS

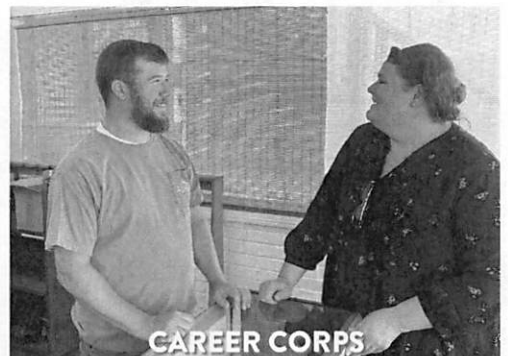
- "Got your bags?" Campaign
- Participated in Career Corps Program
- 9 attended field trip to Monroeville's Main Street District
- Hosted Greening Your Community Workshop in June
- Small Scale Manufacturing Workshop with Main Street Alabama and Main Street America in October
- Supported Small Business Car Tag Initiative
- and more!



ORNAMENT FUND



ELF SCAVENGER HUNT



CAREER CORPS

# 2021 IMPACT REPORT



**MAIN STREET MAGIC MAKER AWARD**



**ANNUAL HOLIDAY PARTY**

## PARTNERSHIPS WITH IMPACT MONTEVALLO

- Elf Scavenger Hunt & Photo Spot
- Montevallo Coloring Book
- Red Ribbon Week

## VETERAN BANNER PROGRAM

- 107 customized banners now in rotation

## ADVERTISING

- Advertised downtown in Discover Shelby's Visitor's Guide, new Montevallo map, and 3-month CBS42 Living Local commercial
- Printed new brochures, including Pendleton Hydrant Parade and Public Art Trail
- "We are Montevallo" video
- Provided Downtown Dining rack card and Business Guide for incoming UM students
- Pendleton Hydrant Parade Posters sold as fundraiser

## FACADE GRANT PROGRAM

- 10 projects completed
- Grant Funds Disbursed: \$13,171
- Total Private Investment in the District: \$35,000

## MAIN STREET ALABAMA AWARDS OF EXCELLENCE

- Main Street Hero: Kirk Lightfoot
- Excellence in Public Relations: Living Local Commercials
- Excellence in Public/Private Partnerships: Pendleton Hydrant Parade
- Excellence in Business Promotion: Blooming Bargains

## MONTEVALLO MAIN STREET MAGIC MAKER AWARD

- John & Jan McKinnon



**SCULPTURE RENOVATION & RELOCATION**

**BRING THE FESTIVAL OF TULIPS DOWNTOWN**

**01/10/2021 Chamber/Council Report / Adele Nelson**

Jan 2022 **Chamber Chatter** was delivered on Friday, Dec 31

The Shelby County Chamber hosted a Ribbon Cutting for the **Soul Spot Wings Montevallo** at 728 Main St. on Monday Jan 10 / 11am

Save the Date for the Chamber Luncheon "**State of the City Address**" with guest speaker Mayor Rusty Nix will be held Wed Jan 19th, 11:30am to 1pm at Parnell Library meeting room. Lunch at noon \$12.00 ea / Luncheon sponsored by Trustmark National Bank and Trustmark Mortgage Services. RSVP by Mon Jan 17th. - Please let me know - Thanks

**Strand Coffeehouse** Ribbon Cutting will be Sat January 29 10am  
620 Main St.

**New businesses coming soon -**

- 1) Sunrise Doughnuts 1141 Ashville Rd
- 2) Slice on the Side (an extension of Slice at 1105 Ashville Rd)
- 3) Main Street Nutrition 746 Main St.



2111 Parkway Office Circle  
Suite 100  
Birmingham, AL 35244

TEL 205.443.3080  
FAX 205.313.6454

[www.GarverUSA.com](http://www.GarverUSA.com)

## APPENDIX 6

January 4, 2022

Mr. Jeff Werszner  
Garden Street Communities  
3000 Gulf Breeze Parkway  
Gulf Breeze, FL 32563

RE: Shelby County Case No. SN20-026  
Colonial Oaks Phase 7  
Land Disturbance Approval

Dear Mr. Werszner:

You are hereby notified your application for a City of Montevallo Land Disturbance Permit, dated October 2, 2020 has been approved. You have ninety (90) days from the date of Montevallo City Council concurrence to commence authorized work. Please accept this letter as your Notice to Proceed with permitted construction activities, pending aforementioned Council approval.

You are responsible for compliance with the conditions of the permit, including implementation of erosion and sediment control Construction Best Management Practices per the approved site plans and all stipulations contained in the USACE wetlands permit. Please note that a condition of your permit is the periodic inspection of on-site erosion and sediment control measures. It is requested that you or your designee notify this office a minimum of 48 hours prior to the initiation of clearing and grading operations.

Upon project completion and satisfactory inspection of site stabilization, you may request termination of permit coverage. The Land Disturbance Permit bond may be released via written request to the City after one (1) year of established site stabilization.

Please maintain a copy of the approved Land Disturbance Permit, along with the associated Alabama Department of Environmental Management (ADEM) General NPDES Permit, Construction Best Management Practices Plan(s) and the USACE Wetlands Permit on-site. If you have any questions regarding this permit, feel free to contact me [JMBurgess@GarverUSA.com](mailto:JMBurgess@GarverUSA.com) or by telephone at 205/443-3090.

Best Regards,

**GARVER**

Matthew Burgess, PE  
Project Manager

CC: Steve Gilbert - City of Montevallo  
Kristine Goddard - Shelby County Department of Development Services  
Steve Castleman, PG – Spectrum Environmental

# LAND DISTURBANCE PERMIT APPLICATION

City of Montevallo / Shelby County Department of Development Services  
205.665-2555 – Montevallo City Hall / 205.620.6650 – Shelby County Development Services

## PROPERTY INFORMATION

PROJECT NAME: Colonial Oaks - Phase 7 CASE NO. \_\_\_\_\_  
PARCEL I.D. 23 7 35 1 001 016.000 ZONING: Special District  
TOWNSHIP 21S RANGE 3W SECTION 35 NO. ACRES +/- 35.76  
GENERAL LOCATION/ADDRESS: Intersection of Co. Hwy 24 and Revolutionary Way  
APPLICATION DATE: 10-2-2020 PRELIMINARY PLAT APPROVAL DATE: \_\_\_\_\_  
SITE PLAN CERTIFICATION DATE: \_\_\_\_\_

*Note: No request for a land disturbance permit shall be considered complete until this application form and three (3) copies of a detailed site plan containing all necessary information has been submitted to the Shelby County Department of Development Services. If you have questions call 620-6650 ext. 628.*

## CONTACT INFORMATION

Applicant Name: Bryan Adams (Local Contact: Jeff Werszner) Company: Esplanade Communities of Florida, LLC  
Telephone: (850)934-0470 /Local (205)427-8521 Cell: Local (205)427-8521 Email: jwerszner@esplanadecommunities.com  
Address: 3000 Gulf Breeze Parkway Gulf Breeze FL 32563  
Street City State Zip

Engineer/Surveyor Name: Tyler E. Davis, P.E. Company: Civil Consultants, Inc.  
Telephone: (205)655-1991 Cell: n/a Email: n/a  
Address: 3528 Vann Road, Suite 105 Birmingham AL 35235  
Street City State Zip

Contractor Name: TBD Company: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_  
Street City State Zip

Subcontractor Name: \_\_\_\_\_ Company: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_  
Street City State Zip

Property Owner (if different from Applicant): \_\_\_\_\_ Telephone: \_\_\_\_\_  
*If applicant is not property owner a notarized authorization from the property owner must be attached. All communications will be directed to the applicant.*

## PROJECT DATA

Land Disturbance Activity? Utilities, Roadway, Drainage, Pad Grading

Proposed Use of Property? Residential Subdivision

Is the Subject Property located within a flood hazard area? yes If yes, total amount of site area within flood hazard area: +/- 1.47 Ac

Total Permitted Site Area: +/- 35.76 Ac Proposed Start Date: January 2021 Proposed Completion Date: August 2021

Is the proposed development the subject of any request for subdivision, rezoning, conditional use, or other zoning action? yes

If yes, state relevant Case Nos. SD20.005

Will the project use a borrow/fill site? TBD(circle one: Borrow Fill Both)

Is the borrow/fill site within the city limits of Montevallo? TBD  
If yes, site address and size (acres) of property: \_\_\_\_\_



**ACKNOWLEDGEMENT**

I, the undersigned Applicant, certify under penalty of law that this document and all attachments were prepared under my direction or supervision and that I have personally examined and am familiar with information therein. Based on my inquiry of those individuals immediately responsible for obtaining the information, I believe the submitted information is true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and civil penalty."

I, the undersigned Applicant, have reviewed a copy of the applicable land disturbance requirements as set forth in the Land Disturbance Ordinance of the City of Montevallo, Alabama. Please call (205) 620-6650 ext. 628 if any questions arise.

Esplanade Communities of Florida, LLC

Signed [Signature] Date: 10.28.2020

Please Print Name William Bryan Adams, [Signature]

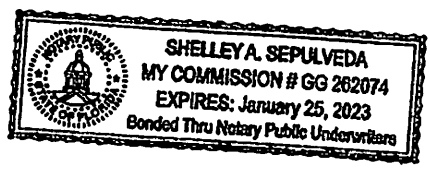
SANDA ROSA

STATE OF ALABAMA ~~FLORIDA~~  
SHELBY COUNTY

I, \_\_\_\_\_, as Notary Public in and for said County and State, do hereby certify that William Bryan Adams, whose name is signed to the foregoing certificate as applicant (and Esplanade Communities of Florida, LLC, whose name is signed to same as owner), all of whom are known to me, acknowledged before me, on this date, that after having been duly informed of the contents of said certificates, they executed same voluntarily as such individuals (or in any other capacities) with full authority thereof.

Given under my hand and seal this 28<sup>th</sup> day of OCTOBER, 2020

[Signature]  
Notary Public (seal)



**FEES: COM Application fee \$100 – Single-family residence; \$500 – Other Applications; \$250 – Re-application or Permit modification. Bond Amount \$1,000 per acre or fraction thereof – Clearing; \$3,000 per acre or fraction thereof – Clearing and Earthwork or Earthwork. \*\*NOTE: The Bond amounts double for property within a flood hazard area.**

All fees and bond amounts are due upon application.

<b><u>OFFICE USE ONLY</u></b>			
Application Fee _____	Total Fee _____	Receipt No. _____	Date _____
Bond Instrument Amount _____	_____	it Type _____	Bond Instrument Expiration Date _____
Received By _____	Reviewed <u>[Signature]</u>	by Council Mtg. Date _____	

Form COM-DS Land Disturbance (may change without notice.)

**APPROVED** [Signature]  
Digitally Signed 01/04/2022

## ARTICLE 23. LANDSCAPE AND BUFFER REQUIREMENTS

### Section 23.06. Landscape Plan Submittal Requirements

No application for site development plan approval will be accepted without inclusion of a landscape plan that meets the minimum submittal requirements and has been prepared by a State of Alabama registered Landscape Architect, Land Planner, certified Civil Engineer or horticultural professional licensed by the State of Alabama in Landscape design.

The landscape plan and details shall be drawn to the same standard scale as the site development plan. Landscape plans shall be included in the site development plan submitted to City of Montevallo. Additionally, a buffer plan will be required for all site development plans that include twenty (20) acres or more.

Landscape plans submitted for review and approval shall include the following:

A title block, showing the title of the development, the name and address of the owner/developer, the name and address of the person or firm preparing the plan, registered seal or stamp of the person preparing the plan, the date of preparation, the scale, the north point, and the date of all revisions.

A location map, showing the relative location of the site to the nearest existing public street intersection.

The boundaries of the subject property, the location and description of all adjoining properties and the location and names of all adjoining streets and easements.

Site Data Table that includes, but is not limited to the zoning, gross lot area, number of proposed units, gross area of specific use, floor area ratio, gross density, impervious surface ratio, total gross building area and amount of landscaped area.

The number of required and proposed parking spaces.

Location and dimensions of all points of vehicle access, proposed building footprints, location and names of all utility lines, easements or rights-of-way on or adjacent to the site.

All details needed to communicate appearance, methods of construction and installation of landscape material.

A planting schedule, keyed to the plant materials shown on the landscape plan, listing all proposed plant materials by botanical name, common name and cultivar, if any, quantity of materials, size of materials at planting, plant spacing, and existing trees approved for use.

An irrigation plan for all landscape areas.

## APPENDIX 7

## **Zoning Amendment Discussion**

### *Amend* ARTICLE 23. LANDSCAPE AND BUFFER REQUIREMENTS

This amendment is intended to:

- Allow additional professionals in the botanical field to prepare and certify landscape plan drawings for site plan submittals,
- Provided for greater flexibility and accessibility in the preparation of landscape plans for review by city officials.



2022 SEVERE WEATHER PREPAREDNESS SALES TAX HOLIDAY

Alabama will hold its 11th annual Severe Weather Preparedness Sales Tax Holiday, beginning Friday, February 25, 2022 at 12:01 a.m. and ending Sunday, February 27, 2022 at 12 midnight, giving shoppers the opportunity to purchase certain severe weather preparedness items free of state sales tax. Local sales tax may apply.

For more information, contact us 8:00 a.m. – 5:00 p.m., CST Monday through Friday 334-242-1490 or 866-576-6531

Table with 3 columns: COVERED ITEMS - \$60 or Less, per ITEM; EXEMPT: (AAA-cell batteries, Tarpaulin, Artificial ice); TAXABLE: (Coin batteries, Automobile and boat batteries).

Table with 1 row: A single purchase with a sales price of \$1000 or Less EXEMPT: Any portable generator and power cords – used to provide light or communications or preserve food in the event of a power outage.

# Susan Godwin

295 Parkway Circle Montevallo, Alabama 35115 | (205) 639-9999 | snow.goose.9@gmail.com

**January 6, 2022**

**Dear Mayor Nix:**

It has come to my attention that there is a vacancy on the Historical Preservation Commission. I would be pleased to serve our community in this capacity if the position is still available. Attached please find a copy of my Resume. It is not completely current, but it should give you an understanding of some of my past work experiences.

However, my resume doesn't mention that I am a life-long resident of Montevallo with a deep understanding of the values embraced by this community and an abiding sense of pride of place felt by its residents. It doesn't mention my several decades of work in the music industry and my work as a professional artist. It also overlooks three years in the Master of Architecture program at the University of Illinois Chicago Circle and fieldwork and consulting experiences that support my interest in historic preservation and community planning.

During my recent time at Auburn University, I completed many courses that address issues relevant to the mission of the Historical Commission including Historical Preservation, Comprehensive Plan development, Campus Planning, Historical Park Development, Environmental Planning, Climate Action Planning, and Land Law. I also spent a year at the Auburn Urban Studio in Birmingham. I served the City of Montgomery through the development of a historic preservation plan for Peacock Place (2012) and was also a consultant to the cities of Mobile (2011), Avondale (2014), and Woodlawn (2015).

I have broad experience working with the public and understand the importance of thorough research and inclusion of others in all projects. I work hard and know this position will require it!

If you have questions or need clarification about anything, please don't hesitate to give me a call. Thanks for considering my application to serve the City of Montevallo once again.

**Sincerely,**

*Susan*

**Susan McGlown Godwin**

## **SUSAN MCGLOWN GODWIN, BFA, MCP**

295 Parkway Circle  
Montevallo, Alabama 3115-3984  
(205) 639-9999  
[snow.goose.9@gmail.com](mailto:snow.goose.9@gmail.com)

### **SUMMARY**

Experienced management executive in the delivery of public, non-profit, and private educational platforms with over 3 decades experience developing effective and cost-efficient solutions for operational and preparedness concerns for public not-for-profit, government and industry clients. Proven success in assessing corporate operations, planning and leading implementation of improvements for maximizing performance across operational units. Bottom-line oriented in managing goals and deadlines, internal and external team members and stakeholders. Adept at working with multiple teams including Board and senior leadership. Strong and effective communicator using evidence-based practice and data-driven analysis and education to assess current activities and standardize practices to ensure continuous improvement in quality control programs. Skilled in all aspects of interpersonal relations. Described in performance evaluations and references as creative, innovative, service-oriented, a team-player, loyal, respectful, productive in everything she does, and consistent in accountability to defined objectives.

### **CORE COMPETENCIES**

Areas of expertise are broad, but complementary, backed by education and experience:

- Strategic Planning and Implementation
- Corporate Recruiting
- Leadership Training and Development; Executive, Division and Department Coaching
- Policy and Procedure Development and Implementation
- Internal and External Communication, Board and Stakeholder Relations
- Turnaround Strategies, Change Implementation and Management
- Budgeting, Finance and Resource Projection
- Networking and Professional Relationship-building
- Civic Training in Response to Disaster or Emergency Conditions
- Culturally aware. Travel savvy.

## **PROFESSIONAL EXPERIENCE**

- 2015-2017     **Auburn University, College of Agriculture: Department of Agricultural Economics and Rural Sociology**  
Position: Graduate Research Assistant to Conner Bailey, PhD  
Thesis: *Securing the Land for Agricultural and Community Development: Addressing Heir Property as an Asset Building Strategy*
- 2011            **Auburn University, College of Architecture, Design, and Construction**  
Position: Graduate Research Assistant to Jacqueline Margetts - faculty in Landscape Architecture
- 2010-2011     **United States Department of Commerce; Bureau of the Census; Atlanta, GA**  
Position: Central Alabama Regional Supervisor Decennial Census 2010
- 2006-2009     **Shelby County Board of Education, Central Offices; Columbiana, AL**  
Position: Community Education Enrichment Program Manager
- 2005-2006     **Tuscaloosa County Board of Education; Tuscaloosa, AL**  
Position: Holt High School Fine Arts Teacher
- 2000-2005     **Shelby County Board of Education, Calera High School; Calera, AL**  
Position: Information Technology Laboratory Director
- 1999-2000     **United States Department of Commerce; Bureau of the Census; Atlanta, GA**  
Position: Central Alabama Regional Assistant Recruiting Manager
- *Liaison between Census Bureau and Shelby County municipalities*
  - *Initiated contact with mayors and city officials*
  - *Developed innovative and creative methods in recruiting large numbers of individuals to work temporarily in a tight labor market*
  - *Served as invited speaker to community groups and individuals*
  - *Identified new testing sites*
  - *Administered tests and processed applications for enumerators, providing 3,962 hires*
  - *Team player in Greater Birmingham Area office rated #3 in the United States*
- 1999-2000     **University of Montevallo, College of Education; Montevallo, AL**  
Position: Malone Curriculum Center Resource Specialist

Selected Work Prior to 2000:

**Adult Education**

Houston, Chapel Hill, Chicago and Birmingham

- *Taught corporate leadership and management courses*
- *Trained adults in the management of children and youth*
- *Formulated and implemented outdoor education programs*
- *Administered adult survival and emergency preparedness curriculum*
- *Contributed to the development of personnel training guidelines*
- *Edited published leadership resources*
- *Assisted in the development of new employee handbooks*
- *Introduced corporate personnel skills banks*

**San Jacinto Girl Scout Council; Houston, TX**

Position: Training Coordinator

- *Principle responsibility for planning, organizing, and directing training activities in corporate training program serving 10,632 adults in 23 counties in southeast Texas*
- *Determined costs, procured equipment and other aids, selected sites and instructors, conducted trainings*
- *Consulted with managers desiring employee training and development*
- *Counseled employees and volunteers concerning training opportunities*
- *Prepared manuals and other materials for use in training sessions*
- *Routinely evaluated training team performance*
- *San Jacinto Girl Scout Council training program ranked #1 in Girl Scouts of USA*

**EDUCATION**

2022	MS	Master of Science in Rural Sociology (in progress) College of Agriculture Auburn University; Auburn, Alabama
2015	MCP	Master of Community Planning College of Architecture, Design, and Construction Auburn University; Auburn, Alabama
1983	BFA	Bachelor of Fine Arts School of Fine Arts University of Houston, University Park; Houston, Texas Major / Minor: Graphic Communication / Illustration